

# BRINKWORTH PRIMARY SCHOOL BRINKWORTH PRIMARY SCHOOL

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Brinkworth Primary School



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# *Welcome to Brinkworth Primary School*

Dear Parents/Caregivers

Welcome! We extend a warm welcome to your family as you join the Brinkworth School community. We believe co-operation, support and understanding among staff, parents, children and the community is the foundation to educating our students and creating powerful learners.

We look forward to having you as a part of the school community and encourage you to contact us if you have any concerns or queries. Enjoy your time at B.P.S.

Kind Regards

Keliesha Barns  
Principal

## ***A BRIEF HISTORY OF THE SCHOOL***

### **FORMATION 1895**

An iron church building was erected on land donated by Mrs George Brinkworth for the Bible Christian denomination. This was opened in May 1895 and from June 2nd. 1895, was used as a school under the control of the Education Department. The first teacher was a Mrs Lingson who transferred from the Hundred of Boucaut School.

The Education Department School and teacher's residence were opened in 1897 on Lots 25 and 26, which were purchased from George Brinkworth's estate together with Lots 33 and 44. In 1914 a new stone classroom was erected behind the original building.

### **AREA SCHOOL**

The official opening of the Brinkworth Area School, which took place on 29<sup>th</sup> February 1944 by The Minister of Education, Hon S. Jeffries, Superintendent of Rural Schools, Mr H C Hosking and his wife, Sir Robert and Lady Nicholls and Mr and Mrs A.L McEwin.

Four surrounding schools—Mallee Corner, Ulymah, Rochester and Condowie were closed and the upper primary children attended from Koolunga and Blyth. Altogether there were five buses and a large majority of children travelled to school in them.

14 December 1973 marked the end of the Brinkworth Area School and hence the end of secondary Education at Brinkworth.

### **PRIMARY SCHOOL**

At the commencement of the 1974 school year, Brinkworth was again a primary school. Later in that year the staff and students moved into a new building which replaced the old area school buildings.

The official opening took place in October 1975.

The first principal of the Brinkworth Primary School in 1974 was Mr Wally Armitage.

## THE SCHOOL CURRICULUM

English

HASS – History, Geography, Civics & Citizenship and Economics & Business

The Arts—Drama, Music, Visual Arts, Dance and Media (*completed as a whole school*)

Health and Physical Education

Mathematics

Science

Languages other than English—German

Design and Technology including woodwork, box construction & ICT (*completed together*)

## SCHOOL TIMES

Duty	8.30 am ( <i>Students can arrive from this time on</i> )
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The day begins at	8.50 am – Class Organisation
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Lessons	9.00 am - 10.30 am
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Fitness	10.30 am – 10.55 am
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Recess	11.00 am – 11.20 am
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Lessons	11.20 am – 1.00 pm
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Lunch	1.00pm – 1.35pm
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*(Students eat their lunch supervised by a staff member for the first 10 minutes of the Lunch Break)*

Lessons	1.35 pm – 3.15 pm
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Dismissal	3.15 pm
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## ABSENT DAYS

Please notify the school either personally, by phone/text or by note in the diary the reason why your child is absent. This is an Education Department requirement. Parents intending to withdraw their child from school for longer than a month are required to sign an exemption form. Attendance is a priority on the SA DECD Strategic Plan, target 95% attendance. This equates to 10 days absent per child for the whole year.

The school will follow up all unexplained absences with phone calls for safety reasons.

## **UNIFORM DETAILS:**

### **GIRLS**

- Summer: Green & white check dress.  
Navy shorts with bottle green/gold polo shirt.
- Winter: Navy track pants, bottle green/gold polo shirt.
- Sports: Navy shorts and school polo shirt.

### **BOYS**

- Summer: Grey shorts and bottle green/gold polo shirt.
- Winter: Grey trousers or navy/black track pants with bottle green/gold polo shirt.
- Sport: Navy shorts and school polo shirt.

### **ALL STUDENTS:**

- Jumper: Bottle green school jumper (purchased through LW Reid)
- Polo shirts: Bottle green/gold Polo shirt with school logo (ordered through local supplier)
- Socks: White, navy, grey or bottle green socks.
- Footwear: During winter closed in shoes are to be worn.  
During summer sandals or shoes are to be worn.

As a safety precaution at no time are children allowed to walk around barefoot.

- Jewelry: Only stud earrings and watches are to be worn.

The Primary School does hold a limited amount of stock in the front office which parents may purchase. Orders for uniforms are encouraged and payment must be made when the stock is ready to be picked up. Uniforms are ordered through LW Reid for summer and winter, order forms and book are available at the front office.

## **MATERIALS & SERVICES FEE**

Brinkworth Primary School charges a Materials and Services Fee which covers the cost of a package of stationery (pens, pencils, books etc.) and includes a charge for curriculum needs.

The fee is approved by the parents at a Governing Council meeting each year. We ask that fees be paid at the beginning of the school year or if preferred, fees can be paid in instalments.

## **SCHOOL CARD**

Many low-income families are eligible for Government Assistance through the School Card scheme. Application forms are available from the front office and families are encouraged to apply as soon as possible in Term 1.

## **SCHOOL NEWSLETTER**

Our newsletter is printed and emailed Wednesdays fortnightly on even weeks. Please check your child's bag for newsletters. Copies for Community Members are available at Brinkworth Post Office, the local Cafe and on the schools website. If you wish to include items in the newsletter, please forward to the schools' front office on the prior day for inclusion.

## **DIARIES**

All students will be provided with a diary to be used for two-way communication between Parents/Caregivers and Teachers.

Diaries are to be signed each week. Your child's test results will be recorded in their diary.

- ✓ *To be checked by the class Teacher regularly.*
- ✓ *Notes by Parents/Caregivers are to be signed by the Teacher.*
- ✓ *Notes by the Teacher are to be signed by the Parent/Caregiver.*
- ✓ *Work not completed in the classroom,*

*which requires a note from the teacher who set the work, will be sent home and signed by the child's Parent/Caregiver.*

- ✓ *Notes from Parents/Caregivers regarding absenteeism from school.*

## **CONTACTING TEACHERS**

Parents are most welcome to talk to teachers to discuss any concerns they have. A telephone call to the school or a note to the teacher is the best way to make sure that a meeting can be arranged at a suitable time for all parties concerned.

## **LUNCHES**

The school offers lunches on Monday and Wednesday. Orders are to be put into the Café for Ewe prior to 10am and they will be delivered for 1pm lunch.

## **MONEY**

All money sent to the school should be placed in an envelope sealed and labelled, eg Excursion, Book Club, Photographs etc. Suitable money envelopes are available from the front office.

Please record your child's name on the envelope. All money should be placed in the money slot in the front office as soon as the child arrives at school.

## **STUDENT BANKING**

An application form to join Bank SA will be issued with your child's induction package. School bank day is Wednesdays.

## **EARLY CLOSURE**

The school closes at 2.15pm on the last day of each term and on the Thursday before Easter (if this is in the school term).



## **SPORTING SCHOOLS SESSIONS**

Tuesday after school (3:15pm – 4:15pm) and Friday afternoons during school time are used for Sporting School Sessions.

## **HATS**

Bottle green school monogrammed bucket hats are given to each student as a welcoming gift. Hats are to be worn in Terms 1 and 4 or when the UV levels are 3 or above. No Hat = No Play.

All staff are expected to wear a suitable hat whilst on duty.

## **EMERGENCY CONTACT & MEDICAL INFORMATION**

At the beginning of each year an emergency form is sent home to be completed by all parents for children attending school. This will cover emergency phone numbers, use of medication, preferred doctor, allergies etc. In case of sickness or an accident, the parents will be notified.

*Medication:* Prescribed medication must be in the original container with the Doctor's instruction and not be "out of date".

*Asthma/Allergy/Diabetes:* A health plan is required from the child's Doctor outlining their management plan in the event of an emergency, this needs to be reviewed and updated annually.

## **DENTAL SERVICE**

All primary school students are eligible for free dental care at the Clare Primary School Dental Clinic, telephone 88424196. Best time to contact the clinic is between 8:30am–4:30pm. Treatment is also available during school holidays.

## **ACCIDENTS**

If an accident happens to your child, every attempt will be made to contact you without delay. In the case of serious accidents, an ambulance will be called immediately.

## **SICK CHILDREN**

Every effort is made to contact you if your child falls ill. If the school can't contact the person as indicated on the Medical Information Form the school will make the child as comfortable as possible.

In the case of emergency treatment, the school will use its discretion to make the most suitable arrangements for the welfare of your child.

**Gastro Illness:** It is also recommended that your child stays at home for 24 hours if they have been physically ill with a gastric illness.

**Head Lice:** Your child stays home until effective medical treatment is carried out.

**School Sores:** Your child stays home until appropriate treatment has commenced. Any exposed sores should be covered before returning to school.

For any further clarification please do not hesitate to contact the school or you may visit the SA Health website for further information.

[www.sahealth.sa.gov/wps/wcm/connect/PublicContent/SAHealthInternet/Healthyliving/Protecting...yourhealth/Youvegotwhat](http://www.sahealth.sa.gov/wps/wcm/connect/PublicContent/SAHealthInternet/Healthyliving/Protecting...yourhealth/Youvegotwhat)

## **HOMEWORK**

Homework has educational and attitudinal benefits for students. The type of homework which is educationally effective follows on from lessons and should have one or more of the following purposes:

- Reinforcement
- Extension
- Preparation
- Revision
- Consolidation
- Completion

The attitudes and skills to be fostered by homework should include:

- Student self-organization
- Self-discipline
- The establishing & maintenance of priorities
- Responsibility
- Work to reach Learning Goals
- Unfinished work

The following framework indicates the recommended amount of homework per night for each year group:

### **R - 2:**

Up to 10 minutes reading and spelling

### **Years 3, 4, 5:**

Up to 20 minutes reading and spelling

### **Years 6 - 7:**

Up to 30 minutes reading and spelling

Children who do not complete a satisfactory amount of work during lessons will be expected to catch up at home.

A note to that effect will be written in the child's diary and signed by the teacher concerned.

## **LIBRARY**

The library is open each day for use. Children are encouraged to borrow suitable material and be familiar with borrowing procedures. The Junior Primary children

borrow on a weekly basis and require a library bag.

## **COMMUNITY LIBRARY**

A community library is also housed within the school. To borrow from this library you must be registered. This is only a matter of coming to the school and filing in a registration form from the librarian who will give you a borrowing card.

The library is open on Tuesday and Thursday afternoons from 4:00pm—5:00pm. The library is regularly re stocked with books from Snowtown Community Library.

## **SWIMMING LESSONS AND CARNIVAL - TERM 1**

Term time swimming, combined with Koolunga Primary School, is held early in Term 1. Teachers can take swimming lessons during PE time with a supervising parent from the opening of the pool during Term 4 and throughout Term 1. Students can bring their bathers on days 30 degrees and above as staff often end the day with a quick swim to cool off.

Our swimming carnival is held early in Term 1, stalls are run by students and produce is prepared at school before the Carnival. Class teachers consult with each other to organise this. A BBQ is organised by Governing Council.

## **SPORTS DAY – TERM 3**

This is combined with primary schools from Blyth, Koolunga, Booborowie and Spalding. It is held at different school venues each year in Term 3.

When it is Brinkworth's turn to host the day, the Governing Council mark the Oval and organise the Lunch for all the schools and their families. Parents are required to transport own children to Sports Day.



## **CONCERT – TERM 4**

This is held in the last week of Term 4. The whole school presents a production; a leaving gift is presented to Year 6 & 7 students and there is a report given by the Governing Council Chairperson and Principal.

## **EXCURSIONS/CAMPS**

The Education Act requires that parents give written consent before a child goes on a school trip, excursion or camp.

Local excursions in Brinkworth are covered by a signed written yearly consent received in the child induction package.

## **ASSEMBLIES**

Assemblies will be run every second Tuesday on even weeks. During this time students will present their learning and be presented with awards. Dates are published in the school newsletter.

## **TRANSITION TO HIGH SCHOOL**

Brinkworth Primary is a R-7 school but we do offer our Year 6 students an opportunity to take part in a series of visits to Clare High School for orientation and information giving. These visits are organised by the High School allowing parents the chance to discuss middle school options.

## **GOVERNING COUNCIL**

The Governing Council is considered to be an elected body of the school. It may consist of parents, the Principal, Parents and Friends representative and a staff member.

The Annual General Meeting is usually held in February. Council meetings are held at least monthly, at which matters duly affecting the school are discussed and appropriate decisions made.

All parents are welcome to attend any Governing Council meeting.

To ensure that all parents can have an input into Council discussion a network system has been organised with one council representative being responsible for 1-2

school families.

**PARENTS AND FRIENDS Club dissolved at the end of 2008. They are now a fundraising component of the Governing Council.**

## **SCHOOL GROUNDS - Oval**

The school grounds are supervised from 8:30am to 3:45pm on school days. Outside these times teachers will not accept responsibility for accidents etc. Adults using the grounds before and after school, or at weekends, are responsible for their own actions. Adults must supervise children on the school grounds outside of school times.

## **LEAVING THE SCHOOL GROUNDS**

No child is allowed to leave the school without written or verbal parent/caregiver permission or in special circumstances as approved by the Principal.

## **CATASTROPHIC BUSH FIRE DAYS**

The school will be closed on Catastrophic Bush Fire Days. Notification will be sent the day before a declared catastrophic day, this measure has been put in place to protect students and staff.

## **HOT WEATHER**

Our entire school is air-conditioned. In extremely hot weather the school will remain open until normal dismissal time.

## **WET WEATHER**

Children will remain indoors under supervision during wet weather.

## **SMOKING**

This is a Non-Smoking Site.

## HOW CAN YOU BECOME INVOLVED?

### **Visit us**

Come to any special functions, class visits, open days or just come to meet the teachers. You are welcome at the school at any time.

### **Become informed**

Read the newsletters, notices and minutes. Attend meetings, eg Governing Council, Parents and Friends

**Offer to help** (*Parents at Brinkworth may help with the following*):

Reading – 15 minute whole school reading

Covering books

Swimming Pool supervision

Sport

Working Bees

Fundraising

Enterprise Cooking

Electives

Supply scrap materials etc for Art and Craft

Transport

Supervision on excursions

Your help is essential, and is greatly valued by all the staff. It is also a wonderful encouragement for your child/ren to see close co-operation.

## HINTS FOR HELPING YOUR CHILD AT SCHOOL:

**TALK** to your children. Help them to add to ordinary conversation and then more words will have meaning for them when they see words on a printed page.

**LISTEN** to your children. Children must have opportunity to express themselves. Encourage them to talk about things they have seen or done.

**READ** to your children. Children who have been read to, usually are more anxious to read themselves.

**TEACH** your children to take care of books.

**BUILD** up a reading atmosphere at home. Tune into thoughtful programmes on reading

on the TV which will give them worthwhile information as well as entertainment.

**BUY** books, games, and puzzles for your children. These aid their physical and mental development.

**PRAISE** your children's effort. Some children have difficulties with some subjects. Even small gestures of praise or a display of enthusiasm is enough to excite and motivate children successfully.

**KEEP** your children well rested. Children who have stayed up late show adverse effects of it the next day at school. Take special care to correct sight, hearing or nutritional needs.

**GIVE** your children responsibilities that they are capable of taking. This allows them to earn recognition and to get real satisfaction from their accomplishments.

**ENSURE** that you encourage good attendance habits in your children.

**CONSULT** regularly with your children's teachers to ascertain how you may best assist them. Your children must know you support the teachers and school, and are in regular contact with the school.

**SET** aside a regular time for home reading, (or homework in later years). Give them a definite place to work in and assist them to develop daily homework routines.

Accept your children as they are! Do not compare them with others! Every child is a unique complex individual. All need different handling and attention.

Support the efforts of the school in developing the whole child.

## **TRANSPORTING CHILDREN TO SCHOOL IN PRIVATE VEHICLES**

The Regulations that the Education Department set regarding the transportation of children are as follows:

1. Parents transporting children have the responsibility to ensure that their vehicle is roadworthy, particularly tyres and brakes.
2. Children are to be transported only by an experienced driver. Under no circumstances can children be driven in a vehicle driven by a driver to whom L or P plates apply.
3. The number in the car must be such as will not impair the drivers' ability to control his/her vehicle or obstruct his/her view through the rear vision mirror.
4. When private vehicles are required for school excursions parents will be informed of the arrangements and will be given the opportunity to permit or not permit their children to travel in private vehicles.
5. No child can be conveyed in a private vehicle unless a seat belt is available for each passenger.
6. Each child is to be correctly restrained with a seat belt.
7. At no time will excess children be permitted to travel in a vehicle. Vehicles without seat belts cannot be used to transport children to and from functions.
8. The driver must be covered by Third Party Property Damage Insurance.
9. As part of Guidelines for Schools a document, "Protective Practices for Staff in their Interaction with Students", states that Staff are not able to drive a student unaccompanied.

## **SCHOOL VALUES**

Kindness  
Responsibility  
Respect  
Happiness